

GCPS - Research Process
Elementary Schools

Citing Elementary Sources 4 - 5

4 - 5 CITATION GUIDELINES
Citing Reference Sources Used

A reference source citation is a list of sources used when doing research. It gives credit to the authors and publishers that provided the information.

Book

Author: (last name) _____ (comma),

(first name) _____ (period).

Title: (underlined) _____

_____ (period).

City of Publication: _____ (colon):

Publisher: _____ (comma),

Copyright year: _____ (period).

Example:

Milios, Rita. How To Make Good Choices. New York: Rosen Publishers, 1992.

Encyclopedia (book or online)

Title of article: “_____.” (period).

Title of encyclopedia: _____ (underlined).

Year of edition _____ (period).

Example:

"Civil War." World Book Encyclopedia. 1998 ed.

Online Source

(cite as much information listed below as available)

Author: (last name) _____ (comma),

(first name) _____ (period).

Title: " _____ ." (period).

Date of Publication: _____ (period).

Name of Original Web Site Sponsor: _____ (period).

Date visited: _____ (period).

Website address: _____ (period).
(to first forward slash)

Example:

"George Washington." World Book Online. World Book, Inc.

16 November 2000. <http://www.worldbookonline.com/>

Magazine

Author: (last name) _____ (comma),

(first name) _____ (period).

Title of article: " _____ ." (period)

Title of magazine (underlined): _____ (period).

Publication date (day/month/year): _____ (colon):

Page numbers: _____ (period).

Example:

Van Biema, David. "Beyond the Sound Barrier." Time 3 October 1994: 66-67.